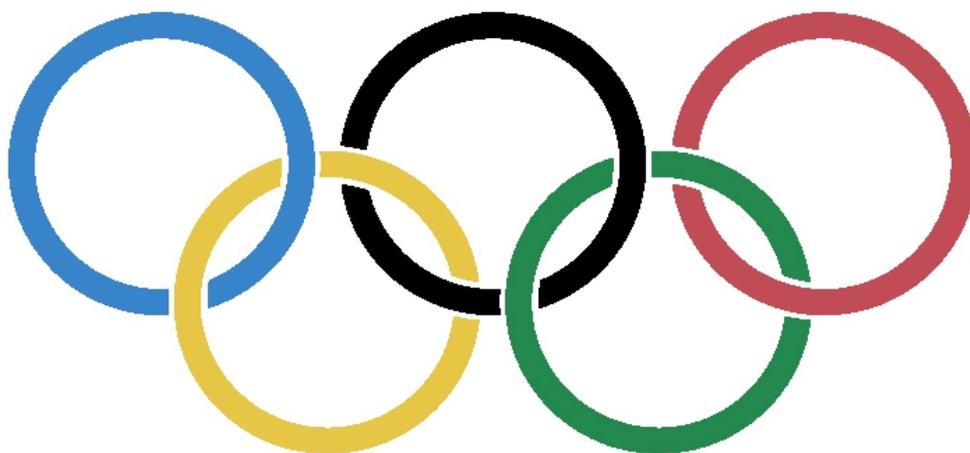


INTERNATIONAL OLYMPIC COMMITTEE



**MANUAL FOR CANDIDATE
CITIES FOR THE
XXI OLYMPIC WINTER GAMES 2010**

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PART I: GUIDE

Introduction

As **Candidate Cities**, you are now in Phase II of the process to designate the Host City of the XXI Olympic Winter Games in 2010.

The aim of this Manual is to guide you through the various steps of your candidature until the election of the Host City on 2 July 2003 during the 115th IOC Session in Prague.

The Guide outlines what is required of a Candidate City, as well as the procedures, rules and deadlines to be respected during Phase II. It also contains many useful recommendations and, along with the following documents, should be considered as essential reading for anyone connected with the preparation and promotion of a candidature for the Olympic Games:

- Candidature Procedure
- Conditions Governing the Use of the Olympic Symbol by Candidate Cities for an Olympic Games
- Code of Ethics
- Undertaking
(The text of the Undertaking appears in this Guide. The original document is annexed to the Manual and must be signed by the representatives of the Candidate City authorities and the NOC of the country, and submitted to the IOC with the Candidature File).

This Manual is subject to the provisions of the Host City Contract and the Olympic Charter. Should there be any conflict between, on the one hand, this Manual and, on the other hand, the Host City Contract and/or the Olympic Charter, the Host City Contract and/or the Olympic Charter shall prevail.

In view of the current deliberations and recommendations emanating from the IOC 2000 Reform Follow-up Commission, the IOC Olympic Games Study Commission, the IOC Programme Commission and the IOC audits taking place in 2002, amendments will be incorporated into the Host City Contract and/or the Olympic Charter accordingly.

STAGES OF THE CANDIDATURE

1. Summary of main landmarks

The main landmarks of the candidature process are briefly summarised below:

- information meeting between the IOC and the Candidate Cities (9 September 2002, Lausanne);
- seminar for Candidate Cities (9 –13 September 2002, Lausanne);
- signature of the Candidature Procedure by 9 September 2002;
- payment of the Candidature Fee of USD 500,000 by 31 October 2002;
- creation of an emblem to represent the candidature;
- submission of the Candidature File and signature of the Undertaking by 10 January 2003;
- designation by the IOC Executive Board of the Candidate Cities which will be submitted to the IOC Session for the election of the Host City;
- election of the Host City by the IOC Session on 2 July 2003, Prague.

2. Deadlines

Acceptance of Candidate Cities by the IOC Executive Board	28 - 29 August 2002 Lausanne
Information meeting between the IOC and the Candidate Cities	9 September 2002 (morning) Lausanne
Seminar for Candidate Cities	9 – 13 September 2002 Lausanne
Signature of the Candidature Procedure	9 September 2002
Payment of the Candidature Fee of USD 500,000	31 October 2002
Submission of Candidature File to the IOC	10 January 2003
Visits of the IOC Evaluation Commission to the Candidate Cities	mid-February to mid-March 2003
Report of IOC Evaluation Commission to the IOC Executive Board	2 May 2003
Designation by the IOC Executive Board of Candidate Cities to be submitted to the IOC Session for election	
Election of the Host City of the XXI Olympic Winter Games in 2010	2 July 2003 115 th IOC Session, Prague

3. Official registration of the Candidature

The candidature becomes official when the Candidature Procedure has been signed by the Candidate City and its NOC, the deadline for which is 9 September 2002.

4. Promotion campaign

See Rules of Conduct applicable to the cities wishing to organise the Olympic Games.

Consideration should be given to the creation of an emblem representing the candidature (consisting of the Olympic symbol - the five rings - and another element representing the candidature), following the provisions of the Olympic Charter and in accordance with the Conditions governing the use of the Olympic symbol by Candidate Cities for an Olympic Games. **This emblem must be submitted to the IOC for approval. It may not be made public prior to IOC authorisation.**

Candidate Cities must be cost conscious throughout the promotion campaign. The candidature will be under tough public scrutiny and, whilst all efforts to promote the project will be enthusiastically supported during the candidature, the post-election attitudes of the public, media, sponsors and supporters can be very critical and damaging. In this respect, it is essential to consider the value and target audience of any promotional activities, particularly those involving international travel, and to plan and budget accordingly in order to avoid unnecessary expenditure and criticism.

Maintaining objectivity throughout the promotion campaign is essential. Casual promises and unrealistic goals are very quickly seen through and can often damage the image of the candidature and its chances of success. For this reason, it is important to maintain coherence and harmony between the projects described in the Candidature File and those developed in the promotion campaign.

All the declarations, guarantees and agreements contained in the Candidature File have the force of obligations, as do all the other commitments made by the Candidate City, the NOC, the Candidature Committee, and all declarations made during official presentations.

5. Candidature File: preparation and presentation

The Candidature File, which consists of a compilation of the answers of the Candidate City to the IOC's Questionnaire in Part II, is one of the IOC's principal tools in evaluating a candidature and analysing its technical characteristics. The file must accurately reflect the current situation of the city and present its plans in a realistic manner.

The Candidature File must be presented in accordance with the Model Candidature File described at the end of this Manual. In order to facilitate the IOC's assessment of replies and to allow for an objective analysis, it is important that the order of questions is respected and that precise and concise answers are given.

Collaboration with your national sports federations and the International Federations is essential when preparing your Candidature File.

The Candidature File may not be distributed or made public until it has been submitted to the IOC, and the IOC's written authorisation has been obtained.

Delivery of the file to the IOC

By the deadline of 10 January 2003, 100 copies of the bilingual Candidature File (French and English) must be delivered to the IOC administration (for IOC internal use, members of the IOC Evaluation Commission and Executive Board and the

Olympic Museum). The Candidature Files should be sent by post. The IOC does not wish Cities to personally deliver the files and no ceremony or official meeting with candidate city representatives will be organised in this respect. Furthermore, no media presence will be permitted on this occasion.

Study of the candidature and dispatching of the file

The Candidature File is studied by the IOC to ensure that all the required information has been provided. The IOC may ask for any further information it deems necessary.

At the end of this process, the IOC gives its authorisation to the Candidate Cities to dispatch a copy of the file to the following persons or organisations:

- IOC members;
- Honorary IOC members;
- IOC Honour members;
- each International Olympic Winter Sports Federation;
- the Association of the International Olympic Winter Sports Federations (AIOWF);
- the Association of National Olympic Committees (ANOC);
- each of the five NOC Continental Associations (ANOCA, PASO, OCA, EOC, ONOC);
- International Paralympic Committee (IPC).

Such Candidature Files must be identical in all aspects to the Candidature File approved by the IOC. The Candidature Files sent to the above persons/organisations, must not contain any additional material to that approved by the IOC. A copy of any covering letter accompanying the file must be sent to the IOC.

Upon receipt of written authorisation from the IOC, the Candidate City is at liberty to release its Candidature File to the public and to the media.

6. Visit of the IOC Evaluation Commission

After receiving the Candidature File, the IOC coordinates the visits of an IOC Evaluation Commission to the Candidate Cities, as stipulated in bye-law to rule 37 of the Olympic Charter. The Commission inspects the sites proposed for the Games and holds meetings with the Candidature Committee and experts on all aspects and themes of the candidature. At the end of the visits to all Candidate Cities, the Evaluation Commission issues a report.

7. Designation of cities to be submitted to the IOC Session for election

After examination of the report of the IOC Evaluation Commission, the IOC Executive Board will designate the cities which will proceed through to the vote at the IOC Session.

8. Election of the Host City

The Host City of the XXI Olympic Winter Games in 2010 will be elected at the 115th IOC Session in Prague.

Each Candidate City will make a presentation to the IOC Session at which the vote will take place. The order of presentations is determined by the IOC by the drawing of lots, which took place in Salt Lake City on 17 February 2002.

9. Preparing for the potential constitution of the Organising Committee for the Olympic Games

The Olympic Games are the exclusive property of the IOC which owns all rights and data relating thereto, in particular, and without limitation, all rights relating to their organisation, exploitation, broadcasting, recording, representation, reproduction, access and dissemination in any form and by any means or mechanism whatsoever, whether now existing or developed in the future. (Rule 11 of the Olympic Charter).

It is essential that the Candidature Committee plans for the constitution of an Organising Committee for the Olympic Games (OCOG) as it is the OCOG which is the main body responsible for organising the Olympic Games.

The Candidature Committee should ensure that all parties concerned in the preparation of the candidature are aware of this fact and that, in the earliest stages of planning, consideration is given to the persons who may form a potential Organising Committee, in the event that the city is elected to host the Games. It is important that there is some continuity between the Candidature Committee and an eventual Organising Committee.

Immediately after the announcement of the Host City, the Host City Contract is signed by the IOC, the Host City authorities, duly empowered by the city to make

this commitment, and the NOC of the country in which the city is located. This contract specifies in detail the obligations incumbent upon the city chosen to organise the Olympic Games.

Within ten days of signing the contract, the elected city must pay a guarantee deposit of USD 1,000,000. This deposit must progressively be increased to a total of USD 5,000,000 from funds taken from the OCOG's revenue, including the IOC contribution.

The Host City Contract will also contain a mechanism pursuant to which the IOC will have the right to withhold certain monies owing to the OCOG pending resolution of any disputes involving the OCOG.

The OCOG must be constituted within five months of the date on which the Host City Contract is signed. The executive body of the OCOG must include: the IOC member(s) in the country, the President and Secretary General of the NOC, an athlete representative and at least one member representing and designated by the Host City. The executive body may also include representatives of public authorities and other leading figures. In order to ensure continuity, it would be appropriate for some members of the Candidature Committee to be members of the OCOG.

From the time of its constitution and until the time of its dissolution, the OCOG must conduct its activities in accordance with the Olympic Charter and the instructions of the IOC Executive Board. Moreover, it will be called upon to act in its capacity as party to the Host City Contract and will be jointly and severally liable, with the Host City and the NOC of the country, for carrying out the obligations contained in the Host City Contract and its annexes.

The OCOG must comply fully with the commitments and the promises made during the candidature phase, both in the technical file and the declarations and comments made by the Candidature Committee during its presentations to the Session and other Olympic meetings.

RELATED DOCUMENTS:

- A. Candidature Procedure***
- B. Conditions governing the use of the Olympic symbol by Candidate Cities for an Olympic Games***
- C. Undertaking***

A. CANDIDATURE PROCEDURE

IN VIEW OF Paragraph 5 of Rule 37 of the Olympic Charter which states:

“Any city applying for the organisation of the Olympic Games must undertake in writing to respect the conditions prescribed for Candidate Cities issued by the IOC Executive Board, as well as the technical norms laid down by the IF of each sport included in the programme of the Olympic Games. The IOC Executive Board shall determine the procedure to be followed by the Candidate Cities”.

The IOC Executive Board has adopted the following rules:

GENERAL RULES

1.1 Definitions

- 1.1.1 “Candidate City”: An Applicant City, the candidature of which is accepted by the IOC Executive Board as a Candidate City to host the Olympic Winter Games in 2010.
- 1.1.2 “Olympic meetings”: All meetings or events of the IOC, an IF, an NOC or their organs, commissions, working groups, committees or other bodies or associations if any.
- 1.1.3 “IOC” (without further indication): For the implementation of the present General Rules, the IOC Executive Board and/or the IOC administration.

1.2 Abiding by Various Rules and Conditions

The Candidate Cities shall abide, in all aspects, by all provisions of the Olympic Charter, the IOC Code of Ethics, the Rules of Conduct applicable to the cities wishing to organise the Olympic Games, this Candidature Procedure and all other rules, instructions and conditions which may be established by the IOC Executive Board.

1.3 Candidature Fee

1.3.1 Candidate NOCs / Cities shall be required to pay a non-refundable Candidature Fee to the IOC of USD 500,000 by 31 October 2002.

1.3.2 This fee shall entitle the Candidate NOCs / Cities to the following:

- all documents / information produced by the IOC for the Candidate Cities;
- participation in a seminar to take place in Lausanne in September 2002;
- access to a data base containing the IOC's Transfer of Olympic Knowledge Programme, via a secure Extranet web site
- evaluation of the Candidature by the IOC.

1.4 Evaluation of candidatures

1.4.1 The Candidate Cities will provide the IOC with all requested information relative to their candidature and their plans for organising the 2010 Olympic Winter Games.

1.4.2 The Candidate Cities shall provide in writing a Candidature File by 10 January 2003. The Candidature File shall contain the Candidate City's response to the questions set out in the IOC Candidate City Manual.

1.4.3 Once submitted to the IOC, no changes or additions may be made to the Candidature File. Upon receipt of written authorisation from the IOC, Candidate Cities may send their Candidature File to the IOC members and make it public.

1.4.4 Candidate Cities shall abide by the terms of the "Undertaking" (a copy of which can be found in the Manual). Each Candidate City will receive an original Undertaking from the IOC which must be duly signed by representatives of the City and the NOC and returned to the IOC with the Candidature File not later than 10 January 2003.

1.4.5 Pursuant to paragraph 4 of the bye-law to Rule 37 of the Olympic Charter, the IOC will appoint an Evaluation Commission to study the candidatures of all Candidate Cities. This Commission will be composed of: two members representing the IFs, two members representing the NOCs, three IOC members, one member proposed by the Athletes' Commission, one member representing the International Paralympic Committee (IPC), members of the IOC administration, as well as specialists whose advice may be helpful.

The costs of the visit of the Evaluation Commission to each Candidate City (travel and accommodation) shall be borne by the IOC.

1.4.6 The IOC Evaluation Commission shall make a report to the IOC. The IOC will make this report public.

1.4.7 The IOC Executive Board, based upon the report of such Evaluation Commission, shall draw up the list of Candidate Cities to be submitted to the IOC Session for election.

1.5 Election of the Host City

Procedure:

1.5.1 The IOC Session elects the Host City.

1.5.2 Each Candidate City will make a presentation to the IOC Session at which the Host City will be elected.

1.5.3 Each Candidate City presentation shall not exceed 45 minutes. The presentation will be followed by questions from the floor.

1.5.4 Minutes will be taken of the Candidate City presentations. All statements and representations including answers, declarations or other commitments made by the Candidate Cities on this occasion shall be binding upon the Host City, the NOC and the future OCOG and shall be deemed to be an integral part of the Host City Contract.

1.5.5 At the end of all Candidate City presentations, the IOC Evaluation Commission will make a report to the IOC Session.

1.5.6 The IOC members vote in secret ballot. The ballot will have as many rounds as necessary in order for one city to gain an absolute majority of votes. After each round of voting, the city with the least number of votes is eliminated.

1.5.7 The final result is announced by the IOC President. It may be broadcast live on television.

- 1.5.8 The IOC, representatives of the elected city and the NOC concerned immediately sign the Host City Contract.

Delegation:

- 1.5.9 Each Candidate City and NOC delegation shall include:

- six official delegates
- four advisors

The above-mentioned persons will be seated on a platform reserved for the presentations of the Candidate Cities. Each of the above persons may address the IOC Session.

- two technicians

Two technicians may be present in the Session room or in the technical booth to assist with the technical aspects of the presentation.

Observers:

- 1.5.10 According to the capacity of the room, the IOC may authorise that a number of observers - to be specified subsequently by the IOC – be allowed into the Session room as spectators to follow the presentation of their own Candidate City.

Presentation to the IOC Session and technical matters:

- 1.5.11 The IOC shall establish the technical regulations concerning the Candidate City presentations. The IOC will provide, at its cost, various audio-visual means for the presentation and will make available to the Candidate Cities in advance the list of equipment to be provided with the relevant technical norms and specifications. No other technical equipment / means may be used for the presentation. Prior to the Session, the IOC will arrange a technical meeting in the city in which the election will take place to discuss the technical aspects of the presentation with Candidate NOCs / Cities.
- 1.5.12 Each Candidate City will have a rehearsal in the Session room.
- 1.5.13 It is hereby recalled that the IOC Session will be open to the media via closed-circuit TV.
- 1.5.14 The facilities to be made available to the Candidate Cities at the Session at which the Host City is elected will be communicated to the Candidate Cities at a later stage.

Term

The present Rules come into effect on 29 August 2002 and shall remain in force until further notice.

Lausanne, 29 August 2002

The IOC Executive Board

The City of _____ hereby certifies to have received a copy of the document entitled "Candidature Procedure" and declares to have duly noted its contents.

.....

.....

The NOC of _____ hereby certifies to have received a copy of the document entitled "Candidature Procedure" and declares to have duly noted its contents.

.....

.....

Rules of Conduct

applicable to the cities wishing to organise the Olympic Games

Article 1: SCOPE OF APPLICATION

The present rules are applicable as soon as a city is considered as a potential Applicant City. The International Olympic Committee (IOC), then addresses a letter to the National Olympic Committee (NOC) concerned to inform it of the beginning of this phase.

In the absence of any provision to the contrary, these rules are applicable until the end of the candidature procedure, without prejudice to subsequent operations linked to the end of such procedure.

The rules of conduct apply to bid committees, NOCs concerned, as well as to any person or organization acting on behalf of the candidature.

Failing any provision to the contrary, these rules also apply to potential Applicant Cities, Applicant Cities and Candidate Cities.

Article 2: PRINCIPLES

Cities wishing to organize the Olympic Games (hereinafter “cities”) have the right to promote their candidature subject to these rules of conduct.

The promotion of a candidature must take place with dignity and moderation. The conduct of cities must conform strictly to the provisions of the Olympic Charter, the IOC Code of Ethics and its Implementing Provisions. It must also respect the procedure for evaluating the file established by the IOC.

The NOC of the city wishing to organize the Olympic Games will supervise the activities and conduct of the city and will be held jointly responsible.

Article 3: AUDIT

As soon as an entity or any organisation set in charge of the promotion of a city, notably a bid committee, is created, the cities must, in a list provided by the Ethics Commission, designate an independent expert (auditor) responsible for controlling the financial operation of the bid. The cities must immediately inform

the IOC of the name of the chosen expert. The expert will provide, in particular to the IOC and the Ethics Commission, the information mentioned in Annex 1.

Article 4: LOGO

The Applicant Cities may not assign themselves a logo featuring any Olympic symbol.

In accordance with the provisions of the Olympic Charter, Candidate Cities may adopt a logo, submitted to the IOC for approval, featuring the Olympic symbol, subject to the provisions mentioned in Annex 2.

Article 5: PROMOTION

The cities are authorised to promote their candidature in their own country. The national territory must be understood in a restrictive manner excluding, *inter alia*, diplomatic representations abroad and planes of foreign companies serving the country.

All forms of promotion or publicity at an international level, including newspaper or magazine articles or television programmes are forbidden to Applicant Cities.

All forms of publicity at an international level are forbidden to Candidate Cities. **Until the registration of the candidature file, the candidate cities will also refrain, likewise the applicant cities, from any form of promotion at an international level.**

In accordance with the provisions of Article 1, these restrictions also apply to entities liable to act on behalf of the candidature, which cannot, directly or indirectly, refer to the Olympic Games in their promotion abroad.

The cities must ensure that any person or organization acting on their behalf respect these restrictions ; these persons or organizations may not, directly or indirectly, refer to the Olympic Games in their promotion abroad.

Article 6: Internet

The cities may create an Internet site for exclusively informative purposes.

While taking into account the previous paragraph, the site may mention sponsors of the candidature. The Ethics Commission has the right to require modifications to certain pages.

Article 7: Meetings and events

Applicant Cities must not organize or participate in any events or meetings outside their national territory.

Candidate Cities must not, in any circumstances, organize exhibitions or receptions, public or private social events, in relation to the candidature outside their country.

Subject to the IOC's consent, Candidate Cities may participate in international meetings or events on condition that the organizers offer each city equal opportunities to promote their candidatures. The methods used must take into consideration the need to limit the costs for the cities, while avoiding, in particular, presentation tables, exhibition rooms and registration costs.

With respect to Olympic events, i.e. all events organized by the IOC, the International Federations (IF), NOCs or their subdivisions, the cities are invited to meetings of IFs and NOCs' associations, unless the latter decide otherwise. As for other meetings, the IOC Executive Board will determine those to which the cities are invited. A list of meetings to which the cities may be admitted together with the participation conditions, will be provided to the cities.

Article 7 b) : International events held in the country

The cities will refrain from taking advantage of any international event held in their country.

Upon receipt of the letter mentioned in article 1 or, in its absence, upon publication by the IOC of the list of bidding cities, the NOC will provide the IOC with a list of international sports competitions and meetings of Organizations recognized by the IOC to be held in their country from that date until the date of the designation of the host city. Any addition to this list of meetings and competitions must be previously approved by the IOC Ethics Commission.

Any contribution to these meetings and competitions, of any kind, is forbidden to the cities.

Article 8: Gifts

No gift should be given to or received by Olympic parties, in accordance with the provisions of section B of the Code of Ethics.

The position with respect to third parties, notably IFs and the media, should be inspired by the same principles. The sense of moderation should particularly prevail concerning conditions of hospitality and accommodation.

Article 9: Visits by the IOC Evaluation Commission, IFs and the media

The IOC Evaluation Commission will pay a working visit to each Candidate City. The Evaluation Commission will determine the period and the programme of the visit. The details of this will be provided to the cities in due time.

The Candidate Cities may organize working visits by International Olympic Winter Sports Federations on condition that these visits are necessary for the preparation of the candidature. The Candidate Cities will inform the IOC and the Ethics Commission in advance of the programme of these visits. They will respect, in particular, the provisions of Article 8.

The Candidate Cities may organize visits for representatives of the media for information purposes, at their own cost, while strictly respecting the provisions of Article 9.

The Ethics Commission may decide to take part in some of these visits.

Article 10: Other trips and visits

With the exception of participation in the events set out in the last two paragraphs of Article 7, no trip is authorised outside the national territory.

There will be no visits by IOC members to the cities, or from the cities to IOC members, for the promotion of their candidature.

If an IOC member must travel to a city for any reason, the city may not in any way take advantage of this occasion for the promotion of the candidature and must not in any way cover the costs and other expenses linked to such a visit, in particular, travel and accommodation costs.

Article 11: Assistance to NOCs

Cities are prohibited from including in their programme or consenting to any form of financial or material assistance to one or several NOCs.

Upon receipt of the letter mentioned in article 1 or, in its absence, upon publication by the IOC of the list of bidding cities, the NOC will provide the IOC with the list of NOC aid programmes prior to the candidature and will submit any new contract to the IOC's approval.

If a city is planning a sports development programme, by giving equipment or operational assistance, the programme must be placed under the responsibility of the IOC, which alone has authority to determine the rules of allocation. It should

be backed up with figures; the amount indicated being considered as a subsequent commitment.

Article 12: Promises and commitments

The city must ensure that, in its file and at its presentation to the Session, it gives only such undertakings as it is certain it will be able to fulfil. If an undertaking appears disproportionate, explanations can be requested from the city concerned and, where need be, observations made public.

Article 13: Election of the Host City

The Ethics Commission supervises the host city election procedure, in accordance with the provisions made by the IOC. In the need arises, the Commission may request an amendment to the procedure.

RELATIONS WITH OTHER CITIES

Article 14: Each city must, in all circumstances and at all times, respect the other cities as well as IOC members and the IOC itself.

No spoken or written word, no portrayal of any nature, likely to tarnish the image of a rival city or be prejudicial to it may be tolerated by a city.

In a spirit of fair-play, any comparison with other cities is strictly forbidden.

Article 15: No agreement, coalition nor collusion between cities aimed at influencing the result is permitted.

PROCEDURE AND SANCTIONS

Article 15 b): DEBRIEFING MEETING

Six to nine months after the election of the host city, a debriefing meeting will be organized for the applicant and candidate cities. The cities will then be invited to convey their suggestions for the future candidature processes.

Article 16: INTERPRETATION

The cities may, in any way they so choose, seek the guidance of the Ethics Commission on the interpretation of the present text. Any written interpretation will be brought to the attention of all of the cities.

Article 17: SANCTIONS

Any violation of the present rules of conduct may be brought by any interested party to the attention of the Ethics Commission, which will proceed with an inquiry. Such referral must be confirmed in writing. The Ethics Commission will keep this confidential.

Where proof of a breach of the present instructions is established, the Ethics Commission may make the observations or issue warnings to the city which will be made public. In the event of a very serious or repeated violation, the Commission may also propose to the IOC Executive Board to eliminate the candidature.

If violations are proved to be attributable to the NOC concerned, the Ethics Commission may propose to the Executive Board to prohibit the NOC from submitting any future candidatures.

Annex 1

Information to be provided by the independent expert

The audit must cover the time between 4 February 2002 and the liquidation of the candidature.

The expenses and revenues must be clearly divided up among the phases I (Applicant City) and II (Candidate City) and among the various budget line items.

The costs for infrastructures, if any, must be clearly identified separately from the actual candidature budget. Public authorities' allowances, in money or in kind, are to be included in the candidatures' revenues.

General financial information:

- Audit report conducted by internationally recognised auditors;
- Detailed profit and loss account;
- Detailed information on income distinguishing revenue in cash and value-in-kind;
- Cash flow record;
- Accounting methods used;
- Detailed notes accompanying the financial records.

Complete list of natural or artificial people with the amounts paid for the following expenditure categories:

- Salaries;
- Consultants and other fees;
- Entertainment expenses;
- Promotional expenses (with a breakdown of national/international, publications, publicity, promotional stands, etc. expenses);
- Travel.

Annex 2

B. Conditions governing the use of the Olympic symbol by Candidate Cities for an Olympic Games

1. *Subject to the prior written approval of the International Olympic Committee ("IOC") and the National Olympic Committee of the country in which the Candidate City is located ("NOC"), Candidate Cities may be granted the right to use the Olympic Symbol (i.e. the 5 interlaced rings standing alone) in conjunction with another graphic device or logo to create a single emblem for use in promotional (but not commercially exploited) material such as letterheads, posters, brochures, video presentations and such other items as may be approved by the IOC and the NOC. Such emblem shall contain terminology which stipulates that the city is a "Candidate City" for the Olympic Games.*
2. *Candidate Cities may not authorise third parties to use their emblem or their graphic device outside of their respective countries.*
3. *Candidate Cities may not commercialise the Olympic Symbol in any form. They may, however, commercialise their graphic device or logo used without the Olympic Symbol, but only within the country in which the Candidate City is located and subject to the prior approval of the NOC. Notwithstanding the foregoing, Candidate Cities may not commercialise their graphic device with respect to product or service categories forming the subject matter of the international Olympic marketing programme during the period of candidacy, unless the prior approval of the IOC Executive Board is obtained.*
4. *Candidate Cities may not make use of any graphic device which is or contains a design that is confusingly similar to, or is a distorted version of, the Olympic symbol.*
5. *Subject to the prior approval of the NOC, a Candidate City may grant to its supporters the right to use a standard designation such as "supporter of (city) (year of the Games)" which does not include the words "sponsor" or "Olympic". Such designation may be used in conjunction with the graphic device or logo, but not with the Olympic Symbol or with any design that is confusingly similar to, or is a distorted version of, the Olympic Symbol. Contracts with supporters of a Candidate City must expressly state that:*
 - a) *all rights to the use of the Candidate City's graphic device or logo or any Candidate City-related designation terminate on the date of the decision to award the Olympic Games for which the city is a candidate, and*

- b) *the supporter shall have no automatic or binding residual rights, options or other arrangements of any nature, express or implied, with respect to the Olympic Games if the Candidate City is successful.*
6. *The Candidate City must supply the IOC, upon request, with copies of all contracts and/or proposed contracts with supporters.*
 7. *The Candidate City must also provide the IOC with copies of all material, promotional and commercial, for archival purposes.*
 8. *The starting date for any commercial activity must be agreed in advance, and in writing, by the IOC and the NOC. If the Candidate City is awarded the Olympic Games, the provisions of the Host City Contract between such city, the NOC and the IOC, together with the provisions of the Olympic Charter, shall apply thereafter.*
 9. *Candidate Cities may not make any use of the Olympic Symbol except as expressly provided for above.*

C. Undertaking

BY

..... ("CITY")
(legal name of City)

AND

..... ("NOC")
(legal name of National Olympic Committee)

1. *The City and the NOC recognise and declare that they are aware of the contract which shall be executed with the International Olympic Committee ("IOC") if the City is elected for the organisation of the XXI Olympic Winter Games in the year 2010 (such contract being referred to herein as the "Host City Contract" and such Games as the "Games") and are prepared to sign the Host City Contract without reserve or amendment.*
2. *In consequence thereof, the City and the NOC declare that, during the period of the candidature of the City, they will refrain from becoming a party to or approving or consenting to any act, contract, commitment or any other action contrary to or which might affect any of the obligations stipulated in the Host City Contract.*
3. *Should the City or the NOC have already entered into or approved or consented to a commitment which would jeopardise, prevent or make impossible the fulfilment of any provision of the Host City Contract, they declare that such a commitment shall be neither enforced nor enforceable vis-à-vis the IOC and that such commitment shall be deemed, as regards the IOC and any party with which the IOC may enter into an agreement with respect to the Games, to be null and void. Furthermore, the City and/or the NOC shall take all steps necessary to terminate or cause to be terminated any such commitment which would be contrary to the obligations stipulated in the Host City Contract.*
4. *The City and the NOC undertake to abide by the Olympic Charter currently in force and, in particular, Rules 12 to 17 and their related bye-laws regarding the use of Olympic marks.*
5. *The City and the NOC have ensured, or shall ensure, that the Olympic Symbol and the terms "Olympic" and "Olympiad" and the Olympic motto are protected in the name of the IOC and/or have obtained, or shall obtain from their government and/or their competent national authorities, adequate and continuing legal protection to the satisfaction of the IOC and in the name of the IOC. The City and the NOC have brought this provision to the attention*

of their Government and their competent national authorities and confirm that their Government and their competent national authorities have agreed with its contents. The NOC confirms that, in accordance with the Olympic Charter, should such protection exist in the name of or for the benefit of the NOC, the NOC shall exercise any such rights in accordance with the instructions received by the IOC Executive Board.

6. *The City and the NOC declare that any dispute arising during the period of the candidature of the City, in connection with this Undertaking, shall be definitively settled by the Court of Arbitration for Sport in Lausanne, pursuant to the Code of Sports-related Arbitration. Swiss law shall be applicable to this Undertaking.*
7. *This Undertaking shall remain in full force and effect until 31 December 2010.*

.....
(legal name of the City)

Per: _____ Title: _____ Date: _____

Per: _____ Title: _____ Date: _____

.....
(legal name of the National Olympic Committee)

Per: _____ Title: _____ Date: _____

Per: _____ Title: _____ Date: _____